



OFFICE OF THE CHIEF EXECUTIVE OFFICER
Haldia Development Authority (ISO 9001:2015 Certified)
(A Statutory Authority under Government of West Bengal)

City Centre, P.O. Debhog, Haldia-721657, Dist: Purba Medinipur
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No.: 58 /HDA/I-50 (Main)

Date: 22/07/2020

ORDER

The State Government declared full lockdown across the state vide Memo No. 283-CS/2020 dated 21.07.2020 for three days i.e. on Thursday, 23rd July, 2020; Saturday, 25th July, 2020 and Wednesday, 29th July, 2020 from 6 a.m. to 10 p.m. on each day in order to curb the COVID 19 spread in the state.

In this context, this office will remain closed on Thursday, 23rd July, 2020; Saturday, 25th July, 2020 and Wednesday, 29th July, 2020 in addition to office order of the concerned section.

All the Section-in-Charge are also directed to prepare roster duty that overall attendance of their section should not be more than 50% on any given day as per order no. 2272-F(P) dated 21.07.2020 of Finance Department, Government West Bengal.

Chief Executive Officer
Haldia Development Authority

Date: 22/07/2020

No.: 58/1(1) /HDA/I-50 (Main)

Copy forwarded for kind information to :

- 1) AEO, HDA / FO, HDA
- 2) Section-in-Charge, Establishment / Accounts / Civil / Electrical / Mechanical / Estate / Planning / Land – is requested to inform of their respective section.
- 3) PA to Chairman, HDA
- 4) CA to CEO, HDA.
- 5) Shri for compliance.
- 6) Smt. T. Samanta, Computer Operator – to upload it in the official website of HDA.

Chief Executive Officer
Haldia Development Authority