



**OFFICE OF THE CHIEF EXECUTIVE OFFICER**  
**Haldia Development Authority (ISO 9001:2008 Certified)**  
**(A Statutory Authority under Government of West Bengal)**

City Centre, P.O. Debhog, Haldia-721657, Dist: Purba Medinipur

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Memo No. 1187/HDA/VII-E-321/2016

Date: 18/08/ 2017

**NOTICE INVITING e-AUCTION : 05/HDA/LAND/2017-18**

**e-AUCTION FOR LEASING OUT OF 1.00 ACRE (4047 sq. mtr.) LAND IN THREE PARTS AT MOUZA BHABANIPUR, J.L. No. 150, P.S. BHAWANIPUR FOR 99 YEARS FOR "COMMERCIAL PURPOSE"**

Haldia Development Authority (HDA), a statutory body under Govt. of West Bengal, invites offers from eligible agencies or individuals having an average annual income of at least Rs. 10,00,000/- (Rupees ten lakh) only during the last three financial years, for allotment of **1.0 acre (4047 sq. mtr.) land (03 nos. plots viz. A, B, of 0.25 acre each and C of 0.50 acre) comprising of Plot No. A- (812P, 815P and 819P), B-(812P AND 819P), and C-(811P, 812P and 819P) in Mouza Bhabanipur, (J.L. No. 150), Haldia** on 'Lease-Hold' basis for 99 years for "Commercial Purpose" (as per LU&DCP of HDA), through e-Auction process to be conducted through the e-Auction Portal <https://eauction.gov.in> of National Informatics Centre, Govt. of India as described fully herein below. e-Auction will be held on 15.09.2017 (Friday) from 11.30 hrs. onwards.

There should be at least three eligible bidders, who have deposited EMD, to start the e-auction process. In absence of the same, the instant e-auction would be treated as cancelled.

The allotment will be made to the bidder bidding the highest bid in such e-auction process provided that the highest bid so obtained is higher than the minimum Reserve Price fixed for the plot. Any change in land use pattern other than as specified will not be allowed. Construction should start within six months from the date of delivery of possession and should end within three years there from.

Earnest Money for this plot of land is Rs. 1.5 lakh (Rupees one lakh fifty thousand for Plot-A and Plot-B each and Rs. 3,00,000/- only for Plot-C and is to be deposited in the form of Demand Draft/Banker's Cheque only in HDA's Bank Account with Punjab National Bank, Durgachak Branch and should reach to the office of the Chief Executive Officer, Haldia Development Authority on or before 4:00 p.m. of 06.09.2017 (Wednesday). Details of which are given herein.

Intending bidders shall have to register themselves with National Informatics Centre; Govt. of India on <https://eauction.gov.in>. Such registration process should be completed at least two working days before the date of e-Auction. Details regarding registration, e-Auction process, terms and conditions of e-auction etc. are available in the website of HDA/NIC. Bidders are also requested to note that only digitally signed bids shall be accepted in the e-auction. Hence, they should equip themselves with Indian Digital Signature Certificates before the date of e-Auction. e-Auction will be held on 15.09.2017 from 11.30 a.m. onwards up to 3.30 p.m. subject to auto extension. It is notified for information of the Bidders that the instant offer is subject to the scrutiny and/or approval of the Board of HDA.

## **INTRODUCTION ABOUT HALDIA**

Haldia is located at the confluence of rivers Hooghly and Haldi in the district of Purba Medinipur, West Bengal, about 56 nautical miles downstream of Kolkata and about 120 Km. by rail/road. Haldia started emerging as a port based city in 1959. Haldia has emerged as one of the most important industrial destinations of West Bengal, especially in the 'Petroleum and Chemicals' sector. Growth in industrial base has been facilitated by the presence of Haldia Dock Complex. Haldia is also developing as a service sector hub, especially with large inflow of investments in health and education infrastructure, ITES, organized retail etc.

Haldia is well connected with the important growth nodes in eastern India via road, rail and river linkages. Regional connectivity of Haldia is of tremendous importance due to its port functions. Moreover, the industries which have come up in Haldia depend heavily on these regional linkages for movement of raw materials or finished goods.

## **ABOUT HALDIA DEVELOPMENT AUTHORITY**

Haldia Development Authority is a statutory body constituted under the West Bengal Town & Country (Planning & Development) Act in 1979. Haldia as an industrial town has grown significantly in the post reform era. The growth has been substantial in the fields of petroleum, petrochemicals and chemicals sector. Last 10 years has been remembered in the history of industrial growth of not only Haldia but for entire West Bengal. The major reason for the growth in Haldia has been the investor friendly policies of the State Govt. of West Bengal and pro-developmental approach of Haldia Development Authority. During the last decade, HDA has concentrated on the creation of physical infrastructure like roads, drains, water supply electrical infrastructure, etc. But during the last two years Haldia Development Authority has redefined its priorities and has now focusing on creation as well as up gradation and maintenance of the Physical Infrastructure and also Social Infrastructure. Housing, Shopping Malls with Multiplexes, amusement facilities, Hotels and Hospitals, Street Lighting, Internal Roads and Streets, Parks, Stadiums, educational institutions, Waste Disposal Facilities, creation and up gradation of Rehabilitation Colonies, drinking water facilities etc. are on the topmost agenda of Haldia Development Authority and significant and rapid success has been achieved in these areas.

## **THE OFFER**

Haldia Development Authority (HDA), a statutory body under the Department of Urban Development, Govt. of West Bengal, invites offers from eligible agencies or individuals having an average annual income of at least Rs. 10,00,000/- (Rupees ten lakh) only during the last three financial years, for allotment of 1.0 acre (4047 sq. mtr.) land (03 nos. plots viz. A, B, of 0.25 acre each and C of 0.50 acre) comprising of Plot No. A- (812P, 815P and 819P), B-(812P AND 819P), and C-(811P, 812P and 819P) in Mouza Bhabanipur, (J.L. No. 150), Haldia on 'Lease-Hold' basis for 99 years for setting up a "Commercial Purpose" (as per LU&DCP of HDA), through e-auction process to be conducted through the e-Auction Portal <https://eauction.gov.in> of National Informatics Centre, Govt. of India as described fully herein below. e-Auction will be held on 15.09.2017 from 11.30 a.m. onwards up to 3.30 p.m. of the same day subject to auto extension.

## **TERMS & CONDITIONS**

1. The Bidder should be a registered agency (not mandatory for individuals).
2. No Bidder shall be represented by any Broker or Agent.
3. e-Auction bids are invited for getting allotment of above mentioned plot of land on lease hold basis for 99 years on 'As Is Where Is', 'Caveat emptor' and 'No Complaint' basis only.
4. Bidder can quote for each plot separately.
5. The successful Bidder/Lessee would have to pay an Annual Rent of Rs. 1000/- only per acre per annum plus Goods and Services Tax (GST), as applicable, with increment @5% every year and such taxes as applicable during the lease period, besides making payment of the Lease Premium.
6. HDA is the LESSOR of the plot.
7. No change of use other than the purpose of the instant allotment is allowed.
8. The Lessee has to start construction on the allotted plot of land within six months of getting the possession and is required to complete construction within 36 months from the possession.
9. The Lessee can transfer the leasehold land and/or super built up area of the construction to be built on the leasehold land to the others through the process of assignment after seeking No-Objection of HDA and remitting of assignment charge, as required, for the land/part of land/proportionate portion of land (for super built up area).
10. The word SUCCESSFUL BIDDER wherever appearing means the highest bidder whose rate has been accepted by HDA with the approval of the Board of HDA.
11. This e-auction is governed by the TERMS & CONDITIONS as contained herein and in accordance with the conditions for e-Auction through the portal of the National Informatics Centre (NIC), Government of India as well as the general financial norms of the Government of West Bengal.
12. e-Auction opening time, closing time, inspection schedule and other dates & times mentioned in the e-Auction catalogue may be treated as (IST) Indian Standard Time only.
13. The bidders who are interested to get allotment of the above plot through e-Auction should get themselves registered with NIC for participating in this e-auction process at least two days before commencement of e-auctions. Bidders are also requested to note that only digitally signed bids shall be accepted in the e-auction. Hence, they should equip themselves with Indian Digital Signature Certificates before such registration.
14. There should be at least three eligible bidders, who have deposited EMD, to start the e-auction process. In absence of the same the instant e-auction would be treated as cancelled.
15. It is notified for information of the Bidders that the instant offer is subject to the scrutiny and approval of the Board of HDA.

## **SCHEDULE OF PROPERTY**

All that piece and parcel of property measuring 1.0 acre (4047 sq. mtr.) land (03 nos. plots viz. A, B, of 0.25 acre each and C of 0.50 acre) comprising of Plot No. A- (812P, 815P and 819P), B-(812P AND 819P), and C-(811P, 812P and 819P) in Mouza Bhabanipur, (J.L. No. 150), Haldia Dist. Purba Medinipur as in the layout of approved plan of HDA (Sketch Map as Annexure-D and Plot Schedule as Annexure-E)

## **CONTACT PERSONS OF HDA**

1. The Assistant Executive Officer, Haldia Development Authority
2. The Land Manager, Haldia Development Authority

## **ELIGIBILITY CONDITIONS FOR BIDDERS**

Haldia Development Authority(HDA), a statutory body under the Department of Urban Development, Govt. of West Bengal invites sealed offers from eligible agencies or individuals having an average annual income of at least Rs. 10,00,000/- (Rupees ten lakh) only during the last three financial years.

There should be at least three eligible bidders who have deposited EMD to start the e-auction process. In absence of the same, the instant e-auction would be treated as cancelled.

## **REGISTRATION**

All those who wish to participate in this e-auction and who fulfill the eligibility conditions, as stated above, shall have to register with the Government e-auction website <https://eauction.gov.in>. Registration shall involve filling up an online form and submission of necessary documents with HDA. All documents pertaining to this e-Auction must be addressed to the Chief Executive Officer, Haldia Development Authority and should reach to him by 4.00 p.m. of 06.09.2017. On receipt of all documents, the bidder's registration shall be activated by HDA and only thereafter a bidder can log into the website.

Participation in this e-Auction is not possible without a valid registration. In case there is any amendment/corrigendum in this document, the same will be uploaded in the HDA website by 01.09.2017. Bidders are advised to consult such amendments/corrigendum, if any, before such e-Auction.

e-Auction bidding process will take place through web portal <https://eauction.gov.in> on the day and time specified in the e-auction notice published in the newspaper/web portal. The Bidder should have valid Class II or Class III Digital Signature Certificate (DSC) obtained from any Indian Certifying Authority. In case of requirement of DSC, interested Bidders should go to <https://eauction.gov.in>.

The bidder has to obtain user ID and Password free of cost and can get training for e-Auction from NIC. Guidelines to Bidders on the operations of Electronic Auction System can be obtained from <https://eauction.gov.in>. The bidders interested in participating in the above Auction, using the Electronic Auction System are required to create User ID.

Agencies/Bidders who are interested in participating HDA's e-Auction are requested to contact the representatives of NIC for registration, computer setting and clarification on e-Auctioning.

The duly filled bid as instructed be submitted online on <https://eauction.gov.in>.

## **DOCUMENTS TO BE FURNISHED**

- 1) Identity & particulars of the Applicant as in the proforma attached herein (Annexure – A & Annexure – B).
- 2) Valid Registration Certificate / Trade License / Partnership Deed (not mandatory for the individuals).
- 3) Annual Accounts and/or IT Returns for last three financial years.
- 4) Power of Attorney in the Proforma as in this document (Annexure – C).
- 5) PAN Card of the Organization(s).

Such Documents are required to be uploaded online and copies thereof, duly certified with the original Power of Attorney should be submitted with HDA at least 3 days before the day of auction, for getting access to the live e-Auction field on the day of e-Auction. The Bidders can upload a single document of a compressed file containing multiple documents (i.e. scan copy of EMD particulars and all other documents) against this Notice Inviting Auction (NIA).

**Self attested hard copies of all the above mentioned documents and the Demand Draft/Banker's Cheque of EMD, Auction Fee and other payments, if any, in original should reach to the office of the Chief Executive Officer, Haldia Development Authority on or before 4:00 p.m. of 06.09.2017 (Wednesday).**

## **USE AND PROTECTION OF USER ID, PASSWORD AND DIGITAL SIGNATURE CERTIFICATE**

The bidders are advised to keep their User ID and Password secret and not share these with anyone to prevent misuse or abuse of the same. The bidders are also advised to change their passwords regularly. NIC/HDA shall not be responsible for any misuse/abuse/ unauthorized use of the password of any bidder and no representation in this regard from any bidder shall be entertained by NIC/HDA. A bid recorded in this e-auction against any password will be deemed to have been submitted by the owner of the password only.

Bidders shall require Class II or Class III Digital Signature Certificate (DSC) to participate in this e-auction. The bidder shall have to set the parameters of his computers so that the DSC is operational. NIC/HDA shall not be responsible for any malfunctioning or nonfunctioning of any bidder's computer either on account of DSC or for any other reason. Bids submitted by a bidder after signing with his/her DSC signifies non repudiation by the bidder. Thus, a bidder after submitting a bid cannot disown it. A bidder shall be fully and solely responsible for the bid recorded against his/her name to be identified by the set of User ID, Password and DSC.

## **BIDDING METHODOLOGY**

On the day of the e-Auction, which will be started on 15.09.2017 (Friday) from 11.30 a.m. onwards up to 3.30 p.m. subject to auto extension, the bidder has to visit the Government e-auction website <https://eauction.gov.in> and click on the link for HDA e-auctions. He/she has to login with his/her User ID and Password. In the next page, the bidder has to click on the link "View Live e-auctions" and click on the link with the e-auction number for this e-auction. The bidder shall be required to sign his acceptance of e-auction terms and conditions with his DSC and then only the bidder can have access to the bidding area.

The bidding for the plot shall be in whole Rupees. Thus to bid an amount of Rs 10,00,000/- (ten lakh), a bidder needs to type 1000000 in the space provided for bidding and click on the BID button. On clicking the BID button, the bid has to be signed by the bidder with his DSC. The bid incremental value is Rs. 50,000/- for Plot A and Plot-B each and Rs. 1,00,000/- only for Plot-C.

### **CAUTION IN SUBMISSION OF BID**

The Bidder shall be solely responsible for all consequences arising out of the bid submitted by him (including any wrongful bidding by him) and no complaint/representation will be entertained by NIC /HDA in this regard. Hence Bidders must be careful to check (the Bid Amount/No. of Zeros /No. of Digits/Unit of Measurement etc.) rectify their bid (if required) before submitting their Bid into the live e-auction floor by clicking the 'Bid' Button.

### **AUCTION FEE**

All intending Bidders are to deposit an Auction Fee to participate in the auction process. The Auction Fee is fixed @Rs. 2000/- for each plot which shall be paid by the bidder(s) in the form of Demand Draft/Banker's Cheque in favour of the Chief Executive Officer, Haldia Development Authority, payable at Haldia on or 4:00 p.m. of 01.09.2017 (Friday).

### **EARNEST MONEY DEPOSIT (EMD)**

All intending Bidders have to deposit Earnest Money Deposit (EMD) is Rs. 1.5 lakh (Rupees one lakh fifty thousand for Plot-A and Plot-B each and Rs. 3,00,000/- only for Plot-C. EMD should be paid in the form of Demand Draft/Banker's Cheque in favour of the Chief Executive Officer, Haldia Development Authority, payable at Haldia on or before 4:00 p.m. of 06.09.2017 (Wednesday). The Bank details are given below:

A/c of	Bank Name	Branch Name	Name of A/C Holder	A/C No.	A/C Type	IFS Code
HDA	Punjab National Bank	Durgachak	CEO, HDA	2314000100066 364	Savings Account	PUNB02 31400

Intimation of deposition of Auction Fee and EMD must reach the Contact Persons of HDA by 4:00 p.m. of 06.09.2017 (Wednesday).

Bidders should take utmost care to ensure that the EMD and intimation are made correctly. EMD deposited elsewhere will not be considered for participation in this e-auction.

No interest will be payable on the EMD.

EMD of the unsuccessful bidders will be returned by HDA after completion of the bidding process.

The EMD of the Successful Bidder shall be automatically retained. In case the bid is accepted and the bidder refuses/fails to make further payment towards the balance lease premium, the EMD shall be forfeited without prejudice to the rights of HDA to claim such further damages in this regard without further reference to the bidder.

**Bank transfer charges either way would be on intending buyer's a/c.**

### **FORFEITURE OF EARNEST MONEY DEPOSIT (EMD)**

The highest bidder shall be notified by email. Hence, bidders are advised to keep their email account active and monitor the same carefully. In case of non-receipt of email, the bidder may contact HDA.

In case the lease premium consideration is not paid as specified in the subsequent paragraphs by the Successful Bidder, the offer of allotment of the particular plot of land to the concerned Successful Bidder would stand cancelled and the Earnest Money Deposit and subsequent payment made, if any, by the Successful Bidder will automatically stand forfeited. In addition to such forfeiture, as stated above, the defaulting Bidder may not be allowed to take part in any of the bids which may be held by HDA in future for a period of 01 (one) year.

For the sake of clarity, it is notified that there shall not be any extension of the last date fixed for payment of each of the installment as specified below. However, in case of last day being holiday, it will be extended automatically to next working day.

### **BID STARTING PRICE**

There is a 'Start Price' for e-bidding for the said plots, which is Rs. 67,75,000/- (Rupees sixty seven lakh seventy five thousand) only for Plot-A and Plot-B and Rs. 1,35,50,000/- for Plot-C with incremental bid value of Rs. 50,000/- for Plot-A and Plot-B and Rs. 1,00,000/- for Plot-C. Start Price will be mentioned in the e-auction floor at whole Rupees per acre rounded of to the next lakh. Bidders have to bid above the float price. It is, however, made clear that such starting price is not the minimum 'Reserve Price'.

### **PAYMENT SCHEDULE**

25% of the lease premium shall be deposited by the Highest Bidder, so declared as Successful, with HDA within 30 days from the date of declaration regarding selection of the Bidder by HDA.

The balance 75% amount of the lease premium will have to be paid in three equal monthly installments i.e., first installment of such 25% of the lease premium is to be paid within 30 days from the date of payment of the amount and second installment of the 25% of the lease premium consideration will have to be paid within 30 days from the date of payment of the previous first installment. The balance 25% of the Lease Premium is to be paid before the joint Measurement of the particular plot of land, preferably within 30 days from the date of last payment. The EMD shall be automatically adjusted towards last installment of lease premium.

The Deed of Lease shall be executed only after entire amount of lease premium is credited into HDA's account and after the joint measurement of that particular plot of land is completed. The lease deed would be executed in favour of the "Successful Bidder".

All taxes/duties/levies, etc. and expenses, if any as applicable and related to the lease of the plot of land on offer, shall be entirely paid by the Successful Bidder(s).

## **DEFAULT IN PAYMENT BY THE SUCCESSFUL BIDDER**

In case the lease premium amount is not paid as per Payment Schedule given above by the Successful Bidder, the offer of allotment of the particular plot of land to the concerned Successful Bidder would stand cancelled and the Earnest Money Deposit and subsequent payment made, if any, by the Successful Bidder will automatically stand forfeited. In addition to such forfeiture of EMD, the defaulting bidder may not be allowed to take part in any e- auctions or any of the auctions which may be held in future on behalf of HDA for a period of 01 (one) year. Decision in this regard shall be taken exclusively by HDA and shall be final and binding on the bidders.

For the sake of clarity it is notified that there shall not be any extension of the last date fixed for payment of each of the installment as specified above in the Payment Schedule. However, in case of last day being a holiday, the date will stand extended automatically to the next working day.

## **OTHER CONDITIONS**

The allotment of plot would be made in favour of a single successful bidder who has quoted highest rate above minimum reserve price and who has been found to have fulfilled all conditions of allotment as stated in these documents, after the approval of the Board of HDA is obtained.

The allotment would be made on lease hold basis for 99 years.

The plot of land so offered cannot be used for any other purpose. If at any point of time it is detected that such condition has been violated; HDA shall have the right to determine the lease and to take back possession of the said plot of land along with structures thereon, if any, on as is where is basis.

Construction on this plot of land would have to be done as per plan approved by the Municipal Authority as per the use & purpose shown against this plot of land. Construction must begin within six months of land possession and to be completed within 36 months of the possession. An agreement to this effect has to be executed before possession.

The Successful Bidder has to execute the Deed of Lease with HDA for that particular plot of land would only be used for the purpose as and in case of any violation, concerned Haldia Development Authority would take action as per relevant rules.

The lessee is not entitled to assign his leasehold interest, whether in full or in part, without prior written approval of HDA and on payment of such amount as may be decided by HDA (Lessor) on merit and the assignee shall hold the same on the same terms and conditions as in the original lease and to such other terms and conditions as may be considered to be imposed by the Lessor while granting such approval. In case of such assignment of leasehold interest the assignee concerned shall have to obtain fresh lease after expiry of the unexpired period of the lease on payment of such consideration money and annual rent based on the prevailing market value as may then be fixed by the lessor in granting such lease.

All statutory clearances/licences/permissions shall be obtained by the allottee within the time frame as stated herein. All bids shall remain valid for 180 (one hundred eighty) days from the date of closing of e-Auction, excluding the date of closing. In case the 180<sup>th</sup> day falls on a holiday or remains closed for HDA, such bids will be deemed to be automatically extended to be valid up to the next working day of HDA.



It would be deemed that by participating in the bidding process through this e-auction method, the bidder has made a complete and careful examination of the terms and conditions for the instant bid, received all relevant information required for submission of the bid either from HDA or by its own diligence and understood that it would have no recourse to HDA, post transfer of leasehold rights of the concerned property.

By bidding in this e-Auction, the bidders confirm that they have thoroughly satisfied themselves of the nature, conditions and quality of the assets and its physical condition and that they have no complaints about the same.

By bidding in this e-Auction, the bidders undertake to abide by these terms and conditions of e-auction and further undertake that on being declared as Successful Bidder, they will make full payment towards lease premium and if they fail to do so they will have no objection to their EMD being fully forfeited by HDA.

HDA reserves the right to cancel the e-Auction at any stage prior to the signing of the Lease Deed. HDA shall not be liable to pay any compensation to any bidder for any loss that they may incur due to such cancellation.

It is notified for information of the Bidders that the instant offer as well as selection of successful bidder is subject to the scrutiny and approval of the Board of HDA.

### **FORCE MAJEURE**

HDA shall not be liable for any failure or delay in performance due to any cause beyond their control including fires, floods, strikes, go-slow, lock-out, closure, dispute with staff, dislocation of normal working conditions, War, riots, epidemics, political upheavals, Governments actions, civil commotion, breakdown of machinery, shortage of labour acts, demand or otherwise or any other cause or conditions beyond the control of aforesaid causes or not and the existence of such cause or consequence may operate at the sole discretion of HDA to extend the time of performance on the part of HDA by such period as may be necessary to enable HDA to effect performance after the cause of delays will have ceased to exist. The provisions aforesaid shall not be limited or abrogated by any other terms of the contract whether printed or written.

### **DISPUTE RESOLUTION**

Any dispute arising in the entire bidding process shall be resolved at the Haldia Court and/or District Court, Tamluk, Purba Medinipur

## **SALIENT FEATURES**

1.	Plot No.	Plot-A: 812P, 815P and 819P Plot-B: 812P and 819P Plot-C: 811P, 812P and 819P
2	Mouza	Bhabanipur
3	J.L. No.	150
4	Police Station	Bhabanipur
5	District	Purba Medinipur
6	Area	1.0 Acre (02 plots of 0.25 acre each 01 plot of 0.50 acre)
7	Principal Use	Commercial
8	EMD	Plot-A: Rs. 1,50,000/- Plot-B: Rs. 1,50,000/- Plot-C: Rs. 3,00,000/-
9	Starting Price	Plot-A: Rs. 67,75,000/- Plot-B: Rs. 67,75,000/- Plot-C: Rs. 1,35,50,000/-
10	Bid Incremental Value	Plot-A: Rs. 50,000/- Plot-B: Rs. 50,000/- Plot-C: Rs. 1,00,000/-
11	Lease Period	99 years
12	Construction period	Start within 6 months from possession and to be finished within 36 months from possession

## **SCHEDULE OF DATES:**

<b>Sl. No.</b>	<b>Activity</b>		<b>Date &amp; Time</b>
1.	Auction Publish	:	21.08.2017 at 3.00 p.m
2.	Bid documents submission Start Date	:	21.08.2017 at 4.00 p.m.
3.	Bid documents submission End Date	:	06.09.2017 at 4.00 p.m.
4.	Document/Payment Approval Start Date	:	07.09.2017 at 5.00 p.m.
5.	Document/Payment Approval End Date	:	14.09.2017 at 5.00 p.m.
6.	e-Auction Start	:	15.09.2017 at 11:30 a.m.
7.	e-Auction End	:	15.09.2017 at 3:30 p.m.

- Closing of e-Auction: The e-Auction will be closed at given time. However, if there is any bid within 10 minutes of closing time, the closing time shall automatically be extended by the system by 10 minutes and continued to be extended in the same way by 10 minute unless there is no bid within such extended time.

**Chief Executive Officer**  
**Haldia Development Authority**

Copy forwarded for information to:

1. The Chairman, Haldia Development Authority
2. The Secretary, Urban Development Department, “Nagrayan”, DF-8, Saltlake, Kolkata - 700064
3. The District Magistrate, Purba Medinipur.
4. The Additional District Magistrate, Haldia, Basudevpur, P.O. - Khanjanchak, Purba Medinipur.
5. The Sub-Divisional Officer, Haldia, Purba Medinipur
6. The District Information & Cultural Officer, Purba Medinipur
7. The Sub-Divisional Land & Land Reforms Officer, Haldia, Basudevpur – with a request to display in the notice board.
8. The Additional District Sub-Registrar, Sutahata, Purba Medinipur.
9. The District Informatics Officer, NIC, Purba Medinipur, Tamluk with a request to publish it in the official website of Purba Medinipur District.
10. The System Analyst, H.D.A. with a request to arrange to publish it in the website of HDA and make arrangement to send the same to DIO, NIC by e-mail.
11. CA to the CEO, HDA – for publication in newspapers.
12. Reception / Notice Board.

**Chief Executive Officer**  
**Haldia Development Authority**

**Letter of Bid and Intent**

(Letter head of the Bidder including full Postal Address, Telephone No., Fax No. and Email ID)  
(as applicable)

Date:

To  
Chief Executive Officer,  
Haldia Development Authority,  
Haldia Unnayan Bhawan,  
City Centre, P.O. Debhog, Haldia,  
Dist. Purba Medinipur – 721 657.

Subject: e-Auction for leasing out of ..... Acre (..... sq. mtr.) in  
Plot No: ..... in  
Mouza..... Haldia, Dist. Purba Medinipur, for 99  
Years for “Commercial Purpose”.

Ref.: Your notice for e-auction issued under No. .... dated  
.....

Sir,

Being duly authorized to represent and act for and on behalf of \_\_\_\_\_ (herein the Bidder), and having studied and fully understood all the information provided in the instant e-bid Document, I, ....., the undersigned hereby intends to participate in the e-bidding process for leasehold allotment of HDA Plot of Land being Plot Nos. .... in Haldia, Dist. Purba Medinipur according to the terms and conditions of the offer made by HDA, as detailed in the e- bid document.

It is hereby declared that the turnover details of the Organization(s) during the last three Financial years.

Year	Turnover (Rupees in Crores)

Bids will be quoted online and duly confirmed through the Digital Signature Certificate (DSC). I do hereby enclose the documents as stated below.

HDA is hereby authorized to conduct any inquiries/ investigation to verify the statements, documents and information submitted in connection with the Bid.

HDA and its authorized representatives may contact the following persons for such enquiry as may be required:

Name of the Person/s:

Address:

Phone No:

Fax No. :

This participation in the e-bidding process is made with full understanding that:

- a. HDA reserves the right to reject or accept any Bid, modify/ cancel the bidding process, and/or reject all or any of the Bids.
- b. HDA shall not be liable for any of the above actions and shall be under no obligation to inform the Bidder of the same.

I, the undersigned do hereby declare that the statements made, and the information provided herein are complete, true and correct in every aspect.

We have read the terms and conditions of the offer detailed in the e-Auction Notice and are willing to abide by them unconditionally.

The offer made by us is valid for 180 days from the online Bid Submission Date. We understand that HDA may require us to extend the validity of the bid for such period as may be determined by HDA at its discretion.

In case our offer is accepted and if we fail to pay the amount in the manner specified by HDA, the amount of Earnest Money and any further installments paid by us under this offer shall stand absolutely forfeited by HDA.

The decision of HDA concerning this transaction shall be final and binding on us.

We hereby declare that the information stated hereinabove is complete and correct and any error or omission therein, accidental or otherwise, will be sufficient justification for HDA to reject our Bid and/or to cancel the award of Lease, at any point of time.

Yours faithfully

For and on behalf of

\_\_\_\_\_

(Name of Bidder)

Name of the Signatory\_\_\_\_\_

Enclosures: Copy of the following documents.

1. Identity & particulars of the Applicant as in the Proforma attached herein.
2. Valid Registration Certificate / Trade License / Partnership Deed (not mandatory for the individuals).
3. Memorandum of Association, if any (not mandatory for the individuals)
4. Annual Accounts and/or IT Returns for last three financial years.
5. Power of Attorney in the Proforma as in this document.
6. PAN Card of the Organization(s)

**Annexure – B**

**Organization Details of the Bidder**

<b><u>e-AUCTION FOR LEASING OUT OF 2.00 ACRE (8094 sq. mtr.) LAND IN FOUR PARTS AT MOUZA BARGHASIPUR, J.L. No. 156, P.S. BHAWANIPUR FOR 99 YEARS FOR “COMMERCIAL PURPOSE”</u></b>
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1. Particulars of the Bidder:

- a. Name:
- b. Country of Incorporation/Nationality (as applicable):
- c. Address and its branch office(s), if any, in India (as applicable):
- d. Date of incorporation and/or commencement of business with CIN No (as applicable):
- e. In case of companies the following documents are to be provided:

Particulars	Details
i	Latest audited Balance Sheet
ii	Certificate for turnover during last three years
iii	Copy of Permanent Account Number

Details of Authorised Signatory of the Bidder:

a	Name	
b	Designation (as applicable)	
c	Address	
d	Telephone No. / Fax no:	
e	Email Address	

We further acknowledge and agree that:

i. In case our offer is accepted and if we fail to pay the amount in the manner specified by HDA, the amount of Earnest Money and any further installments paid by us under this offer shall stand absolutely forfeited by HDA.

ii. I/We have read and understood the terms and conditions of the e-auction notice and documents and hereby unequivocally and unconditionally accept the same.

iii. The decision of HDA concerning this transaction shall be final and binding on us.

We hereby declare that the information stated hereinabove is complete and correct and any error or omission therein, accidental or otherwise, will be sufficient justification for HDA to reject our Bid and/or to cancel the award of sale.

\_\_\_\_\_

Dated Signature, Full Name & Designation of the Bidder and the Company

**Annexure - C**

**FORMAT FOR POWER OF ATTORNEY FOR PARTICIPATION IN THE e-AUCTION**

(On a Stamp Paper of relevant value)

**POWER OF ATTORNEY**

Know all men by these presents, that we  
..... (Name and address of the registered  
office) do hereby constitute, appoint and authorize Mr./Ms.  
.....  
..... (Name and address of residence) who is presently employed with us and holding the  
position of .....as our attorney, to do in our name and on our behalf, all  
such acts, deeds and things necessary in connection with or incidental to our e-Bid which may be given  
online through e-auction process for leasehold allotment of HDA plot of land (in Plot No: -----  
----- in Haldia, Dist. Purba Medinipur), including signing and  
submission of all documents and providing information / responses to HDA, representing us in all matters  
before HDA, and generally dealing with HDA in all matters in connection with our said e-Bid in reference  
to HDA's notice for e-auction issued under No.----- dated -----.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this  
Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always  
be deemed to have been done by us.

(Signature of the Executant)

I Accept

.....

..... (Signature) (Name Title and Address of the Attorney)

- To be executed by the Sole Bidder.
- Mode of execution of this Power of Attorney shall be the standard one as per applicable laws on  
affixation of the Common Seal of the Company.