



**OFFICE OF THE CHIEF EXECUTIVE OFFICER**  
**Haldia Development Authority (ISO 9001:2015 Certified)**  
(A Statutory Authority under Government of West Bengal)

City Centre, P.O. Debhog, Haldia-721657, Dist: Purba Medinipur  
Ph.: (03224) 255926, Fax-255927, e-mail : [ceo.hda@gmail.com](mailto:ceo.hda@gmail.com) Web.: [www.hda.gov.in](http://www.hda.gov.in) , Toll Free No. 1800-345-3224

**No. 361 /HDA/III-44F**

**Date: 25 / 05 /2018**

**NOTICE**

Haldia Development Authority, a Statutory Authority under Government of West Bengal, requests the retired employees of Central Government /State Government / PSUs / Statutory / Local Bodies having maximum age of 64 yrs. (as on 30.06.2018) to attend the ‘Walk-in-Interview’ with an application in the prescribed format available in the official Website of this office, to be held on 07.06.2018 at 3-00 P.M. at Haldia Bhawan, Haldia Township in the District of Purba Medinipur for engagement of the following employees on contract basis as per the terms and conditions as mentioned below :

<b>Sl. No</b>	<b>Designation</b>	<b>No. of persons to be engaged</b>	<b>Qualification &amp; Experience</b>	<b>Responsibilities</b>	<b>Tenure</b>
1	Executive Engineer (Civil)	1 (one)	Retired as Executive Engineer (Civil) having BE (Civil) / AMIE or equivalent degree from any Government recognized University.	Management of all civil works like road, drainage, construction, building, culvert etc.	One year
2	Executive Engineer (Electrical)	1 (one)	Retired as Executive Engineer (Electrical) having BE (Electrical) / AMIE or equivalent degree from any Government recognized University.	Management of all electrical works like street light, decorative light, high mast, LED light, electrification in urban as well as in rural areas etc.	One year
3	Assistant Engineer (Civil)	2 (two)	Retired as the Assistant Engineer (Civil) having B.C.E/ AMIE or D.C.E or equivalent degree.	Supervision of all civil works like road, drainage, construction, building, water treatment plant etc.	One year

<b>Sl. No</b>	<b>Designation</b>	<b>No. of persons to be engaged</b>	<b>Qualification &amp; Experience</b>	<b>Responsibilities</b>	<b>Tenure</b>
4	Surveyor	2 (two)	ITI / Diploma in survey	All survey works	One year

The applicants are requested to attach self-attested copy of different **documents** for verification of the following :

- (1) Age
- (2) Caste (issued by the competent authority)
- (3) Qualification
- (4) Experience
- (5) Photo Identification Document Issued by any Govt. Authority (eg. PAN Card, Electors Photo Identity Card etc.),
- (6) Date of Superannuation (eg. - PPO)

**Terms & Conditions :**

- (1) Age should be less than 64 yrs. as on 01.06.2018.
- (2) Remuneration will be given Rs. 12000/- for Group 'B' and Rs. 15000/- for Group 'A' per month.
- (3) Interested eligible candidates will have to attend Interview Board with an application in the prescribed format attached with this notice addressing to the undersigned.
- (4) The application is liable to be rejected if any of the compulsory enclosures are not attached or any column of the application is left blank.
- (5) Application/advance application will not be accepted through e-mail or fax
- (6) No TA / DA will be provided for appearing the interview board.

Chief Executive Officer  
**Haldia Development Authority**

**Contd.....P/2**

**No. 361 /1(2) /HDA/III-44F (Main)**

**Date: 25 / 05 / 2018**

Copy forwarded for information and wide publicity to :

- 1) Chairman, Haldia Development Authority
- 2) The Principal Secretary to the Government of West Bengal, Urban Development Department, Town & Country Planning Branch, Nagarayan, DF-8, Sector – I, Bidhannagar, Kolkata – 700064. This has a reference to the letter No. 2538-T&CP/C-2/1E-30/13 dated 24/09/2013 of the U. D. Department.

Chief Executive Officer  
**Haldia Development Authority**

**No. 361 /2(24) /HDA/III-44F (Main)**

**Date: 25 / 05 / 2018**

Copy forwarded with a request to wide display to :

- 1) The District Magistrate, Purba Medinipur.
- 2) The Additional District Magistrate & Additional Executive Officer, Purba Medinipur Zilla Parishad.
- 3) The Additional District Magistrate (Development), Tamluk
- 4) The Additional District Magistrate, Haldia
- 5) The Sub-Divisional Officer, Haldia
- 6) The Sub-Divisional Officer, Contai
- 7) The Sub-Divisional Officer, Egra
- 8) The Executive Director, IOC Ltd., Haldia Purba Medinipur.
- 9) The Manager (Admin), KoPT, Haldia Dock Complex, Haldia, Purba Medinipur.
- 10) The General Manager, KTPP, Kolaghat, Purba Medinipur.
- 11) The Executive Engineer, PWD (Roads), Tamluk, Purba Medinipur.
- 12) The Executive Engineer, PWD, Tamluk, Purba Medinipur.
- 13) The Executive Engineer, Tamluk Irrigation Division, I&W Dte., Tamluk, Purba Medinipur.
- 14) The Executive Engineer, Contai Irrigation Division, I&W Dte., Contai, Purba Medinipur.
- 15) The Executive Engineer, Public Health Engineering , Tamluk Division
- 16) The Executive Engineer, PWD (Electrical),
- 17) The District Engineer, Purba Medinipur Zilla Parishad, Tamluk, Purba Medinipur.
- 18) The Executive Engineer, WBSRDA, Purba Medinipur Zilla Parishad, Tamluk, Purba Medinipur
- 19) The Regional Manager, WBSEDCL, Bijali Bhawanchak, Daharchak, Tamluk, Purba Medinipur.
- 20) The Divisional Engineer & Divisional Manager, Haldia, WBSEDCL.
- 21) The District Information & Cultural Officer, Purba Medinipur.
- 22) The District Informatics Officer, NIC, Purba Medinipur, Tamluk with a request to publish in the official website of Purba Medinipur District.
- 23) The System Analyst, HDA with a request to arrange to publish it in the website of HDA and make arrangement to send the same to DIO, NIC by e-mail.
- 24) CA to CEO, HDA , (25) Reception, (26) Notice Board.

Chief Executive Officer  
**Haldia Development Authority**

## FORMAT OF APPLICATION

To  
The Chief Executive Officer,  
Haldia Development Authority,  
Haldia Unnayan Bhawan, City Centre, P.O. Debhog,  
Haldia, Dist. Purba Medinipur,  
West Bengal-721657.

( Space for  
photo duly  
self attested)

### Application for Contractual engagement for the post of \_\_\_\_\_ in Haldia Development Authority

1. Name of the Candidate (in block letter):
2. Father's name / Husband's name:
3. Date of Birth:
4. Age as on 30.06.2018 (DD/MM/YY):
5. Sex:
6. Caste (General/SC/ST/BC):
7. (a) Present postal address:

(b) Contact

(i) Mobile No.:

(ii) Land Line No. :

(iii) E-mail :

8. Permanent address:
9. Nationality:
10. Educational Qualification:

Sl. No.	Name of the Examination	Name of the Institute from which exam. passed	Name of Board / Council / University	Year of passing	(%) of Marks obtained	Grade / Division

11. Other qualification, if any:

12. Working Experience:

Sl. No.	Name of the office / organization with address	Post held	Field of experience	Period of work		Total Emoluments (mentioning Pay, Grade Pay, DA, HRA, MA etc.) Last drawn
				From	To	

13. List of enclosures:

(i)

(ii)

(iii)

DECLARATION

I do hereby declare that the statements furnished above are true to the best of my knowledge and belief and my candidature is liable to be rejected if any of the particulars above is found to be incorrect.

Place :

Date :

.....  
(Full signature of the applicant)