



## OFFICE OF THE CHIEF EXECUTIVE OFFICER

Haldia Development Authority (ISO 9001:2015 Certified)

(A Statutory Authority under Government of West Bengal)

City Centre, P.O. Debhog, Haldia-721657, Dist: Purba Medinipur

Ph.: (03224) 255926, Fax-255927, e-mail : [ceo.hda@gmail.com](mailto:ceo.hda@gmail.com) Web.: [www.hda.gov.in](http://www.hda.gov.in) , Toll Free No.1800-345-3224

### **NOTICE INVITING ONLINE TENDER (E-TENDER) NO.: 11/HDA/ES OF 2019 – 2020**

### **SCHEDULE OF IMPORTANT DATES OF BIDS**

**Name of Scheme: SUPPLY OF GUMBOOT (HALF) FOR CIVIC VOLUNTEERS.**

<b>PARTICULAR</b>	<b>DATE &amp; TIME</b>
Date of Issue of NIT.	: <b><u>21.11.2019</u></b>
Document download start date.	: <b><u>22.11.2019</u></b>
Document download end date & time.	: <b><u>08.12.2019 upto 2:30 p.m.</u></b>
Pre-bid meeting in the Board Room of the office of CEO, HDA, Haldia.	: <b><u>26.11.2019 at 03.00 p.m</u></b>
Bid submission start date.	: <b><u>28.11.2019 at 10.00 a.m</u></b>
Last date of Online submission of Technical Bid and Financial Bid.	: <b><u>09.12.2019 up to 03:30 p.m.</u></b>
Opening of Technical Bid at the Office of the CEO, HDA Haldia.	: <b><u>11.12.2019 at 04.00 p.m.</u></b>
Opening of Financial Bid at the Office of the CEO, HDA Haldia.	: <b><u>To be intimated through On-line after evaluation of Technical Bid.</u></b>
Validity of bid.	: <b><u>120 days</u></b> w.e.f the date of publishing this NIT
Time line for Supply.	: <b><u>Within 01 (One) Month from the date of issue of LOI</u></b>

**NOTICE INVITING ONLINE TENDER (E-TENDER) NO.: 11/HDA/ES OF 2019 – 2020**

**SUPPLY OF SUPPLY OF GUMBOOT (HALF) FOR CIVIC VOLUNTEERS.**

For and on behalf of Haldia Development Authority, the Chief Executive Officer invites Online (e-Tender) percentage rate tenders in **TWO BID SYSTEM** from reliable, resourceful, bonafide and experienced Manufactures/Authorised Dealers/ Authorised Distributors/ Authorised Stockists/ Suppliers having experience and requisite financial capability as mentioned below:

1.	Name of work	:	<b>Supply of Gumboot (half) for Civic Volunteers.</b>
2.	Location of Supply	:	<b>Supply within the district of Purba Medinipur and Paschim Medinipur.</b>
3.	Scope of Work	:	<ul style="list-style-type: none"><li>• Supply of 4000 (Four Thousand) nos. Safety Gumboot (Half) ankle length. Make by Rainbow/ Duchback/ Hillson. Size-6, 7, 8, 9, Color Black.</li><li>• All the materials shall be supplied at the location of supply by own cost of the agency.</li></ul>
4.	Estimated Cost of work	:	<b><u>₹19,94,080.00 (Rupees Nineteen Lakh Ninety Four Thousand Eighty) only.</u></b>
5.	Time line for Supply.	:	<b><u>01 (One) Month after issuance of Work Order</u></b>
6.	Bid Inviting Authority	:	Chief Executive Officer Haldia Development Authority City Centre, PO-Debhog, Haldia, 721657 Phone No. 03224 255926 Email ID: <a href="mailto:ceo.hda@gmail.com">ceo.hda@gmail.com</a>
7.	Eligibility Criteria for “Pre Qualification”	:	<ol style="list-style-type: none"><li>1. The Firm/Agency should have <b>Average Annual Turn Over</b> equal to or more than <b><u>Rs. 15.00 lakh</u></b> for the past 3 (Three) Financial Years. Audited Balance Sheet shall have to be submitted in support of Annual Turnover.</li><li>2. <b>Statutory Documents:</b><ol style="list-style-type: none"><li>a. Filled up Form-I</li><li>b. Filled up Form-II</li><li>c. Filled up Affidavit as given under Annexure-I</li><li>d. Valid Trade License</li><li>e. Copy of PAN card</li><li>f. Latest Income Tax return</li><li>g. GST Registration details.</li><li>h. Any relevant documents in support of required Average Annual Turn Over.</li><li>i. Relevant document in support of agency’s experience to supply minimum 10% of similar kind of items to any Government / Semi Government / Undertakings / Autonomous / Statutory bodies/ Local bodies in the last financial year.</li></ol></li></ol>
8.	Earnest Money Deposit	:	<b><u>Rs. 39,882.00 (Thirty Nine Thousand Eight Hundred Eighty Two) only.</u></b> <b><u>THE EARNEST MONEY SHALL BE DEPOSITED BY</u></b>

		<p><b><u>THE BIDDER ELECTRONICALLY:</u></b></p> <p>The Earnest Money shall be deposited by the bidder online-through his net banking enabled bank account, maintained at any bank or through any bank by generating NEFT /RTGS challan from the e-tender portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank to the Beneficiary Bank Account No. The name of Beneficiary bank (at present ICICI Bank), Account No. &amp; IFSC Code are given in the e-tender portal. The details of deposition of EMD can be obtained from the following link, <b>“wbtenders.gov.in → Home Page → Bidders Manual Kit → Help for on-line receipt and refund of EMD”</b></p> <p>Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site.</p> <p>Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD and Bid can be submitted only after receipt of EMD.</p> <p><b>NOTE:</b> Earnest money through offline instruments like Bank Draft, Pay Order etc. will not be accepted for e-tender procurement of this office.</p>
9.	Bid document Requisition	: Bid Document is available in the HDA’s official website, <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a> . Bidders who have registered with <b>National Informatics Centre (NIC)</b> can participate in the tender. Interested bidders shall register with NIC in advance. Necessary assistance can also be obtained from the Office of the CEO, HDA. Document requisition shall be done as per instruction given in ITB.
10.	Document download start date	: <b><u>22.11.2019</u></b>
11.	Document download end date & time	: <b><u>08.12.2019 upto 2:30 p.m.</u></b>
12.	Date of Pre Bid meeting	: <b><u>At 3.00 pm on 26.11.2019</u></b> in the Board Room of Haldia Development Authority, Satish Samanta Bhawan, City Centre, PO.-Debhog, Haldia , West Bengal-721657
13.	Bid submission start date	: <b><u>28.11.2019 through E-portal.</u></b> It may be reiterated that the bidders shall submit the technical and financial bid only through online by following online bid submission procedure.
14.	Last date of Online submission of Technical Bid and Financial Bid.	: <b><u>On 08.12.2019 at 3.30 pm</u></b> at the Office of the Chief Executive Officer, Haldia Development Authority, Satish Samanta Bhawan, City Centre, PO.-Debhog, Haldia , West Bengal-721657.
15.	Opening of technical bid	: <b><u>On 11.12.2019 at 4.00 pm</u></b> at the Office of the Chief Executive Officer, Haldia Development Authority, Satish Samanta Bhawan, City Centre, PO.-Debhog, Haldia , West Bengal-721657
16.	Technical Bid Evaluation	: The technical bid will be evaluated by the tender evaluation committee of HDA. Originals shall be shown if required.

17.	Date and time of opening of Financial Bid submitted on line of only the technically qualified bidders	:	<b><u>To be intimated through On-line after evaluation of Technical Bid,</u></b>
18.	Financial Bid	:	Rate shall be quoted in <b>percentage above/less/at par</b> against the tender value
19.	Validity of Bid	:	120 days
20.	E-Tender registration and bidding	:	<p><b><u>ONLINE BIDS:</u></b></p> <p>The bidders interested to submit the bid Online shall get registered and get a digital signature as per the procedure described below:</p> <ul style="list-style-type: none"> <li>• Agencies/Bidders who are interested in participating HDA's e-tenders are requested to contact the representatives of <b>NIC</b> for registration, computer setting and clarification on e-tendering.</li> <li>• Training on e-tender can also be availed from Office of the CEO, HDA if desired by the bidder during office hours.</li> <li>• Online Tenders can be submitted by logging in <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a> or through the official website of HDA i.e. <a href="http://www.hda.gov.in">www.hda.gov.in</a></li> </ul> <p><b><u>ONLINE BID SUBMISSION:</u></b></p> <p>The Bidders are required to submit the Technical and Financial Bid documents ONLINE i.e uploading of the documents complete in all respect by following the Online Bid submission procedure.</p>
21.	Training on E-tender	:	Training on e-tendering will be given to the bidders on request.
22.	Important Instructions	:	<ul style="list-style-type: none"> <li>• Names of the technically qualified bidders as per the bid criteria after verification with original &amp; evaluation will be displayed in the e-portal, this office notice board and official website.</li> <li>• The financial bid documents of the technically qualified bidders only will be opened.</li> <li>• List of Financial comparison chart of bidders will be published on the same day/next day after opening. CEO HDA reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever</li> <li>• <b>Performance Security</b> : If the rate quoted by the L-1 bidder will be below 20% Less, Performance Security @10% of Contract Amount to be submitted in the form of Bank Guarantee from a Nationalized Bank before issuing of work order, valid upto end of the Contract Period. If L-1 bidder fails to supply the items in due period and if the quality of the supplied items is not matched as per the stipulation of NIT, the performance security will be forfeited.</li> </ul>

		<ul style="list-style-type: none"> <li>• 10% of contract amount will be kept as security purpose &amp; which will be returned after 01 (one) month of payment.</li> <li>• All duties, taxes, royalties, GST, cess, including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments &amp; Condition of Service) Act, 1996], toll, taxes and other levies payable by the Supplier under the Contract to the State / Central Government for any other cause. 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments &amp; Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.</li> <li>• No claim for damage/pilferage would be entertained by this office.</li> <li>• No advance payment will be made to the supplier.</li> <li>• Payment will be made on submission of bill in duplicate to HDA office.</li> </ul>
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**SD/-**

**Chief Executive Officer  
Haldia Development Authority**

**Memo No.:2107/1(12) /HDA/XV-B-29A(CPV)/2012 (Part-II)**

**Dated : 21.11.2019.**

Copy forwarded for information to:

1. The Chairman, Haldia Development Authority
2. The District Magistrate, Purba Medinipur, Tamluk.
3. The Director, Transport Department, Government of West Bengal, 12, R. N. Mukherjee Road, Kol-700001.
4. The Superintendent of Police, Purba Medinipur.
5. The Additional District Magistrate & Additional Executive Officer, Purba Medinipur Zilla Parishad, Tamluk, Purba Medinipur.
6. The Sub-Divisional Officer, Haldia/Tamluk/Egra/Contai
7. The Chairman, Haldia Municipality/Tamluk Municipality/Egra Municipality/Panskura Municipality/Contai Municipality
8. The District Information & Cultural Officer, Purba Medinipur
9. The District Informatics Officer, NIC, Purba Medinipur, Tamluk with a request to publish it in the official website of Purba Medinipur District.
10. The System Analyst, H.D.A. with a request to arrange to publish it in the website of HDA and make arrangement to send the same to DIO, NIC by e-mail.
11. CA to the CEO, HDA
12. Reception / Notice Board.

SD/-

**Chief Executive Officer  
Haldia Development Authority**

## **INFORMATION TO THE BIDDERS (ITB)**

### **1. Request for Tender**

Request for tender paper is to be placed online only through the Website [www.wbtenders.gov.in](http://www.wbtenders.gov.in)

### **2. Submission of Tender**

The tender will be submitted in two bid system i.e. Technical bid & Financial bid.

### **3. Online Bid submission procedure**

- i. *Registration of Supplier:* Agencies/Bidders who are interested in participating HDA's e-tenders will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://etender.wb.nic.in>. They are requested to contact to the toll free **Help-line No. 1800 3070 2232 of National Informatics Centre** for registration, computer setting and other clarification on e-tendering.
- ii. *Digital Signature certificate (DSC):* Each supplier is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) having Signing and Encryption certificate for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount.
- iii. The supplier can search & download NIT & Tender Documents electronically from computer once he logs on to the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- iv. *Submission of Tenders:* General process of submission, Tenders are to be submitted through online to the stipulated website in two folders at a time for each work, one in Technical Bid & the other is Financial Bid before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

#### **A. Technical Bid:**

The Technical bid should contain scanned copies of the following (**all in PDF file**) and uploaded under "Other Important Document (OID)" of the e-tender portal.

1. NIT (Properly upload the same Digitally Signed).
2. Condition of Contract
3. Scanned Copy of Bank Draft towards Earnest Money Deposit (EMD) as prescribed in the NIT.
4. Duly Filled in **FORM-I** (Declaration for Turn-Over)
5. Duly Filled in **FORM-II** (Details of bidder)
6. Duly Filled in Affidavit as given under Annexure-I.

AND

All the documents as given under **TECHNICAL BID (Clause 3.1.1 Mandatory Documents)**

**Note: - Failure of submission of any of the above mentioned documents (as applicable) will render the tender is liable to be rejected.**

#### **B. Financial Bid:**

The financial proposal should contain the following documents in **one cover** (folder) i.e. **Bill of quantities (BOQ):**

The supplier is to quote the rate (**Offering Above/Below/At par**) online through Computer only in the space marked for quoting rate in the **BOQ**. Only downloaded copies of the above documents are to be uploaded in (**Excel file**) Digitally Signed by the supplier.

### **3.1 TECHNICAL BID**

#### **3.1.1 Mandatory Documents**

Relevant documents must be uploaded online for participating in this tender. If the relevant documents are not submitted online within the stipulated date & time, then bid of the applicant shall summarily be rejected and the bid offer shall not be opened. The Details of Mandatory Documents are given below:

- i) Copies of original documents defining the constitution or legal status, Name and address, registration detail of Firm / Company / Agency, place of registration, and principal place of business, name of proprietor and written power of attorney of the signatory of the Bid to commit the Bidder.
- ii) Valid Trade License
- iii) GST registration No with relevant document
- iv) Any relevant documents in support of required Average Annual Turn Over.
- v) PAN Card (Xerox Copy)
- vi) Income Tax return of last financial year.
- vii) Relevant document in support of agency's experience to supply minimum 10% of similar kind of items to any Government / Semi Government / Undertakings / Autonomous / Statutory bodies/ Local bodies in the last financial year.

**Note: The tender will be summarily rejected if any of these documents are not submitted online.**

#### **Additional Documents for the Bid (to be submitted in Non-Statutory Cover, A-2)**

- i) Registration details with any Government or Semi-Government or other organization.
- ii) Information regarding any litigation or arbitration during the last five years in which the Bidder is involved, the parties concerned, the disputed amount, and the matter;
- iii) Documents of proof of ownership or hire of the machineries/equipments.
- iv) Any other information to indicate Technical management competence.

#### **3.1.2 THE EARNEST MONEY SHALL BE DEPOSITED BY THE BIDDER ELECTRONICALLY:**

The Earnest Money shall be deposited by the bidder online-through his net banking enabled bank account, maintained at any bank or through any bank by generating NEFT /RTGS challan from the e-tender portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank to the Beneficiary Bank Account No. The name of Beneficiary bank (at present ICICI Bank), Account No. & IFSC Code are given in the e-tender portal. The details of deposition of EMD can be obtained from the following link, **“wbenders.gov.in → Home Page → Bidders Manual Kit → Help for on-line receipt and refund of EMD”**

Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site.

Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD and Bid can be submitted only after receipt of EMD.

**NOTE:** Earnest money through offline instruments like Bank Draft, Pay Order etc. will not be accepted for e-tender procurement of this office.

### **3.1.3 Average Annual Turnover**

Average Annual Turnover during last 3 (three) years should be more than **Rs 15.00 lakh.**

#### **3.1.3.1 Financial**

The average Annual Turn Over from contracting business for the past three financial years of the firm should be more than **Rs. 15.00 lakh** of the aggregate cost of works in which the supplier intends to participate. Annual Turnover statement shall be submitted in the Form-II in addition to the Audited Balance Sheet of the last three financial years authenticated by Chartered Accountant.

**3.1.4** If the applicant is an authorized signatory he should submit document of authorization (Power of Attorney) in his favour along with the application. In case of Partnership firm, copies of the partnership deed are to be submitted along with the tender document.

**3.1.5 Penalty for suppression / distortion of facts :**

### **3.2 FINANCIAL BID:**

1. Single rate (**percentage above or below or at par**) shall be quoted in the Financial bid
2. The rate is to be quoted both in words and figures clearly in the specified space of the Tender form/ Financial bid Form.
3. The rate quoted by tenderer shall be inclusive of all elements of taxes(including GST) and duties, demands, etc. , as applicable.
4. All other charges like insurance charges, freight etc as would be required for completion of the work shall also be included in the rate quoted. No claim what so ever in this account shall be entertained.
5. **Tax Invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017.**
6. If the quoted rate is below 20% less of the Estimated amount Performance Security in the form of Bank Guaranty of 10% of the contract amount shall be submitted.
7. The Quoted price is firm, inclusive of all applicable taxes and no escalation will be admissible during the pendency of the contract in the event of any increase of prices of materials or as a result of Government Notification.

#### **3.2.1 Conditional and incomplete tender :**

Conditional and incomplete tenders shall be summarily rejected.



#### **4. Acceptance of Tender :**

Lowest valid rate may be accepted, however, the undersigned does not bind himself to do so and reserves the right to reject any or all the tenders, without assigning any reason and also reserves the right to split the work amongst more than one Tenderer.

#### **5. Payment**

Payment will be made on submission of bill in duplicate to HDA.

The payment will be made according to the availability of fund and no financial claim in case of any delay in payment will be entertained.

#### **5.1 Release of E.M.D.**

.An application is to be submitted to this office for release of E.M.D. after successful supply of the item.

#### **6. Withdrawal of tender:**

A tender once submitted shall not be withdrawn within a period of 120 days from the last day of the opening of the financial bid of the tender. If a tenderer withdraws his tender within this period without any valid reason, the EMD shall be forfeited.

#### **7. Other Terms & Conditions:**

##### **7.1 E-Tendering:**

##### **ONLINE BIDS:**

The bidders interested to submit the bid Online shall get registered and obtain a digital signature as per the procedure prescribed below:

Agencies/Bidders who are interested in participating HDA's e-tenders are requested to contact to the toll free **Help-line No. 1800 3070 2232 of National Informatics Centre** for registration, computer setting and other clarification on e-tendering. Shri Atanu Moitra, System Analyst, HDA (Mobile No. 8170045634) is stationed at the office of the Haldia Development Authority during working hours. The agencies/bidders can visit the office and get assistance.

Online Tenders can be submitted by logging in [www.wbtenders.gov.in](http://www.wbtenders.gov.in).

##### **ONLINE BID SUBMISSION:**

The Bidders are required to submit the Technical and Financial Bid documents ONLINE by following the Online Bid submission procedure.

**7.2** The amount put to tender may vary at any point of time before finalization of the tender.

**7.3** Tenderers requested to be present in person during the opening of technical and financial bids.

**7.4** The tender accepting authority may ask any tenderer to submit analysis to justify the rate quoted by the tenderer.

**7.5** Questionnaire for the pre-bid meeting if any shall be forwarded to this office on or before **26.11.2019.**

**7.6** HDA takes no responsibility for any delay/loss/non-receipt of tender document or any other letter sent by post either way.

- 7.7 Tenderer can approach only the Assistant Planner-1 for any clarification with respect to this tender.
- 7.8 The decision of authority with respect to this tender is final and binding.
- 7.9 All corrections in the tender should be signed with date by the Tenderer. Each of the Tender document and drawings must be signed by the Tenderer.
- 7.10 Tenderers who will sign on Tender on behalf of a company or Firm must produce the “Registered documents” in respect of their competency to do so, failing which their tender will not be considered.
- 7.11 All materials & workmanship shall be as per the approved quality and methodology.
- 7.12 Copies of all certificates shall be produced for checking and verification of all supporting documents on request of HDA.
- 7.13 Discretion of the authority inviting tender - The tender inviting authority reserves the right to accept or to reject any or all applications/tenders without assigning any reason whatsoever. On matters of dispute authority decision shall be final and binding. The quantity of work indicated above is provisional and should not be taken as firm. The extent to which the work would be actually executed will depend on the final decision of the Chief Executive Officer, HDA. He however reserves the right to reduce the quantity even substantially without assigning any reason thereof and take up the same otherwise for which no compensation is payable under any circumstances.

SD/-

**Chief Executive Officer  
Haldia Development Authority**

**Memo No.:2107/1(12)/HDA/XV-B-29A(CPV)/2012 (Part-II)**

**Dated : 21.11.2019**

Copy forwarded for information to:

1. The Chairman, Haldia Development Authority
2. The District Magistrate, Purba Medinipur, Tamluk.
3. The Director, Transport Department, Government of West Bengal, 12, R. N. Mukherjee Road, Kol-700001.
4. The Superintendent of Police, Purba Medinipur.
5. The Additional District Magistrate & Additional Executive Officer, Purba Medinipur Zilla Parishad, Tamluk, Purba Medinipur.
6. The Sub-Divisional Officer, Haldia/Tamluk/Egra/Contai
7. The Chairman, Haldia Municipality/Tamluk Municipality/Egra Municipality/Panskura Municipality/Contai Municipality
8. The District Information & Cultural Officer, Purba Medinipur
9. The District Informatics Officer, NIC, Purba Medinipur, Tamluk with a request to publish it in the official website of Purba Medinipur District.
10. The System Analyst, H.D.A. with a request to arrange to publish it in the website of HDA and make arrangement to send the same to DIO, NIC by e-mail.
11. CA to the CEO, HDA
12. Reception / Notice Board.

SD/-

**Chief Executive Officer  
Haldia Development Authority**

## FORM – I

### STATEMENT ON ANNUAL TURNOVER FROM CONTRACTUAL BUSINESS

This is to certify that the following statement is the summary of the audited Balance sheet arrived from contractual business in favour of ..... for the three consecutive years.

Sl. No.	Financial		Remarks
	Assessment Year	Turnover (rounded of)	
1	2015-2016		
2	2016-2017		
3	2017-2018		
<b>Total</b>			
<b>Average Turnover</b>			

Note :

- i) Average turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
- ii) Average turnover for 3 years is to be obtained by dividing the total turnover by 3 (three).

**Signature of the Bidder**

**FORM-II**  
**DETAILS OF THE BIDDER**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Details</b>
1	Name of Tendering Company/ Firm/ Agency (Attach certificates of registration)	
2	Name of Proprietor / Director of Company/ Firm / Agency	
3	Full Address of Registered Office, if any	
(i)	Telephone No./ FAX	
(ii)	Mobile No.	
4	Full Address of operating/ Branch Office	
(i)	Telephone No./ FAX	
(ii)	Mobile No.	
5	E-mail Id	
6	Banker of Company/Firm/ Agency with full address (Attach evidence)	
7	PAN No. (Attach self attested copy)	
8	GST Registration No.	
9	E.P.F. Registration No. (Attach self attested copy) , if any	
	E.S.I. Registration No. (Attach self attested copy) , if any	

\_\_\_\_\_  
(Signature of the Bidder with date and Seal)

## **ANNEXURE-I**

### **SAMPLE FORMAT FOR AFFIDAVIT**

I, Sri.....,S/o Sri....., aged.....Years, Residing at....., Proprietor/Partner/Director of....., do hereby solemnly affirm and declare in connection with “**Supply of Gumboot (half) for Civic Volunteers, Purba Medinipur**” NIT No.- 11/HDA/Es of 2019 – 2020 as follows:

1. That I, the undersigned, do certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief.
2. If the contract is awarded to us, we will supply the same as per stipulation mentioned in the NIT/Work Order within the stipulated period.
3. No advance payment will be claimed by us.
4. No claim for damage/pilferage items will be made.
5. The undersigned also certifies that neither we have abandoned any work awarded to us, nor any penal action was taken against us by any department. The undersigned also declares that we do not have any running litigation with any department.

**Signature of the Supplier**

**Name:**

**Place:**

**Date:**